



President: Dennis King

Chairman

Terry Sanford
16 Lancock Street
Rockwell Green
Wellington
Somerset
TA21 9RS
Tel: 0781 389 4510

www.wellingtonchamber.co.uk

Secretary

David Derrick
2 Park Villas
Waterloo Road
Wellington
Somerset
TA21 8JG
Tel: 01823 660687
Mob: 0751 648 2923

E-Mail: david230275@googlemail.com

**Minutes of Executive Meeting held at Wellington Town Council Chambers, 28 Fore Street,
Wellington, Somerset, TA21 8AQ on Wednesday 28th April 2010**

Present

T.Sanford (Crosslink Academy and Chamber Chairman)
S.White (Wellington Weekly News, Chamber Vice Chair and Joint Chamber Social Secretary)
D.Derrick (Chamber Secretary)
H.Thorne (Wellington Newsagency and Chamber Treasurer)
C.Wiggan (Sandwich Stop and Joint Chamber Social Secretary)
J.Pragnell (Wellington Economic Partnership)
A.Hunt (Quantum Enterprises)
Cllr J.Reed (Wellington Town Council)
I.Stock (Three Spheres Marketing)
A.Carter (Thomas Brothers Funeral Directors)
D.Hawkins (Paul Fudge Funeral Directors)
H.Topuzoglu (Flavours Restaurant)
F.Morris (Ex Porter and Fry)
M.Coate (Wellington Farmers Market)

Apologies for Absence

D.King (King's Cycles and Chamber President)
M.Sales (IMC Creations)
Cllr D.Mitton (Wellington Town Council)
R.Webb (HT Perry and Sons)
J.Goss (Judith Goss Florists)
Cllr P.Critchard (Wellington Town Council)
Cllr J.Govier (Wellington Town Council)

Welcome to New Members

The meeting welcomed two new members – I.Stock of Three Spheres Marketing and A.Carter of Thomas Brothers Funeral Directors, they were welcomed and all present introduced themselves with a brief description of their business and/or role in the Chamber.

Minutes of Previous Meeting

The minutes of the meeting held on Wednesday 24th March were read, approved and signed off as been a true and accurate record by T.Sanford.

Matters Arising

All matters arising would be covered in the course of the meeting.

Correspondence Generated

D.Derrick commented on some items related to the Wellington Boot throwing event. T.Sanford read a letter he had received from the SCC Highways Department on the traffic issues around the Longforth Road area – there seemed little scope to move going by the SCC tone; Cllr J.Reed progressed this matter, but it still seemed as if congestion will remain. The meeting felt there must be some room for manoeuvre and suggestions had been entered into the WWN. Publicising this sort of issue has positive and negative effects – pressure to be kept up through Town Council and Chamber. T.Sanford to write a follow up letter.

Secretary's Report

D.Derrick gave a report on the salient points of his activities in the past month, relating to the Boot event and the May Day Park event.

Finance

H.Thorne declared a bank balance of £1416.99 and a membership income of £1187.50 – some tidying up of the membership was required and would be tended to. An invoice in respect of the current website was received and would be put to one side while the current overhaul process was undertaken – this was passed to A.Hunt. The issues with the use of the Chamber bank account were looked at and were resolved by the witnessing of a statement of intent by both T.Sanford and D.Derrick.

Wellington Town Council – Report from Councillors

Banner measurements for the width of the town centre had been supplied and were forwarded to those with the correct computer software to be able to open the file. A letter had been sent formally asking for the award of a grant of £750 from the Town Council and this was to be considered at a meeting set for Monday 10th May. The Tour of Britain Cycling Event was to pass through the town on Tuesday 14th September and there was scope for the Chamber to be involved. Activity in this respect should be related to the boot event that is also taking place at this time.

Chamber Website – Overhaul

Current hosting and maintenance company cost is seen as restrictive and this prompted the move to Quantum Enterprises for a quote for overhaul and other related features. A cost of £273.38 was agreed to and this would form a business contract between A.Hunt and T.Sanford on behalf of the Chamber. Other costs included £34 for hosting and £15 per two years for domain related costs. A design for the new front page of the site was circulated to the meeting with an invite for images and other material to be sent to A.Hunt for review and usage. Offering the site for Chamber members to use for advertising, links and other web based activities was discussed and the best way to manage this will be decided upon. Linking the Chamber site to member sites will work on a vice versa basis. Acceptance of this matter was proposed by J.Pragnell and seconded by D.Hawkins.

Wellington Boot Throwing Event – Progress Report

A response from Rowntree's was received and reviewed and Waitrose would be involved too. St John Ambulance had been asked to provide first aid cover on the day and their response was awaited. Approaches to nurseries and primary schools had been made and responses were awaited from these.

Supermarkets – Representation to Chamber Arrangements

T.Sanford noted that he would be meeting with Waitrose and would broach all issues with them and then make a formal invite to attend a meeting of the Chamber membership.

Court Fields Community School

S.White and T.Sanford to attend the School very soon and review all matters related to the Chamber and the School.

Farmer's Market, Food Town and Pannier Market

M.Coate of WFM reported a very quiet day of business on Saturday 24th April with the Co-Operative Supermarket reporting a slow business day. The Waitrose Supermarket was affecting the performance of traditional traders. A letter had been sent to the Town Council asking for the movement of the seats outside of the Co-Operative Supermarket to allow WFM to have more space to trade in and from.

Food Town

J.Pragnell reported that sixty stalls existed for this event, Waitrose would be sponsoring and a street closure had been applied for to go towards an event that would take place on Saturday 4th September from 10.00am.

Pannier Market

This item was seen as being redundant now.

May Day Bank Holiday Event – Wellington Park

The arrangements for this event were reviewed – a pitch had been booked, there was sufficient space for the limo ref D.Hawkins and the gazebo ref S.White.

Post Meeting Note – Event passed off well and all involved deemed it worthwhile taking part.

Networking Sessions

These sessions would be reinvigorated and such would be guided by T.Sanford and M.Sales.

Future Guests and Presentations

Waitrose Supermarket in May – T.Sanford and D.Derrick to broker such.

Any Other Business

S.Hooper had advised that Court Fields Community School required work on its ablutions and asked if the Chamber could assist.

Street Pastor progress was reviewed with a possibility of increased coverage in Wellington.

D.Hawkins asked if raffle tickets for the Wellington Boot Throwing Event would be printed or of the cloakroom variety – printed tickets were desirable.

Date and Venue of Next Meeting

Wednesday 26th May, Wellington Town Council Chambers, 28 Fore Street, Wellington, Somerset, TA21 8AQ from 6.00pm.

T.Sanford
Chairman